



Commercial / Estimating Manager

The Company

George Cox & Sons Ltd are a North West based civil engineering and highways contractor with over 75 years' experience. Specialising predominately in long-term framework contracts with Local Councils and Transport Authorities we have a proven track record of delivering high quality schemes.

As a result of successfully securing long-term highway Framework Contracts with a number of North West Authorities, George Cox and Sons are looking to strengthen and grow its commercial team, by the appointment of a new Commercial Manager, to work directly with the Managing Director and to lead the existing successful Estimating/Commercial team.

The Job

Job Title:	Commercial / Estimating Manager
Contract Type:	Permanent following 3 month probationary period.
Location:	Head Office, Hall Lane, Farnworth BL4 7QF
Working Hours:	37.5 hours per week Monday – Friday: 09.00 – 17.00 (inclusive of unpaid breaks)
Holidays:	35 days including bank holidays <i>7 days are to be taken at the Christmas Shutdown</i>
Remuneration Package:	£50-£54k (depending on experience) Annual Profit Related Bonus Workplace Pension Accident and Life Cover (after successful probationary period)

Roles & Responsibilities

- Estimating of Civils and Highway works of value up to £3 million / project based on SMM4 and NEC or JCT forms of contract.
- Negotiating Contracts / Work Packages on existing frameworks.
- Manage quality bid submissions including method statements and programme of works.
- Manage existing small commercial team.
- Liaise with Operation Director on resourcing and workflows and provide holiday cover when required.
- Preparation of commercial reports on tender process / works secured.
- Development of business and marketing strategy along with the Managing Director.
- Manage and expand existing sub-contractor supply chain, including monitoring of performance.

Candidate Skills

Essential

- Degree or equivalent in Quantity Surveying/Construction Management.
- RICS / ICE memberships or similar.
- Minimum 3 years' experience in estimating small to medium Highway/Civil schemes (value up to £3m).
- Experience in working with NEC and JCT forms of contract.
- Experience in SMM & and preparation of Bills of Quantities from client drawings.
- Working knowledge of MS Project (or similar) and ability to produce Clause I compliant programmes.
- Experience in preparing quality bid submissions.
- Excellent communication and leadership qualities.
- Organise and able maintain quality whilst working under pressure.
- Driving licence.

Desirable

- Experience at managing a team.
- Experience in Local authority highway schemes.
- Experience in Causeway or similar estimating packages.
- Practical site experience.

How to Apply

Applicants can apply by sending a CV with a covering letter to:

Sarah Byrne – HR & Training Manager

E: hr@gcox.co.uk

T: 01204 574011

George Cox and Sons Ltd are an equal opportunities employer